

आन्ध्र बैंक ANDHRA BANK

( भारत सरकार का उपक्रम ) A Govt. of India Undertaking )  
कार्मिक विभाग ( आईआर ) Human Resources Department ( IR )  
प्रधान कार्यालय, डॉ. पट्टाभि भवन Head Office, Dr. Pattabhi Bhavan  
सायबाद, हैदराबाद Saifabad, Hyderabad

From: Human Resource Department Head Office	To All Zonal Offices/ Circle Offices/ All Dept. at HO and IIB, Mumbai	
Circular Lr. No.666/ 86	Ref. No. 03/ 05	Date: 22.12.2017

Dear Sir,

Sub : Utilising the services of Part Time Sweepers as Sub-staff in the vacancies of the permanent Sub-staff - payment of wages

Ref : Our Cir. 194 Ref.no.3/41 dated 04.08.2012

\*\*\*\*\*

Consequent to the conversion of a substantial number of Part Time Sweepers on 1/3<sup>rd</sup> scale wages to 1/2 scale wages, we have been getting queries from the zones with regard to the payment of wages when their services are utilised as sub staff during the vacancies of the incumbent.

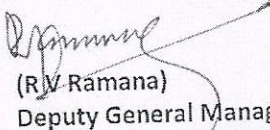
In this regard we would like to clarify as under:

- When the services of a Part Time Sweeper on 1/ 2 scale wages are utilised as a Sub Staff, such Part Time Sweepers besides drawing their regular salary, will be eligible for the difference between the salary at the starting Basic Pay of a Sub-staff and the salary drawn as Part Time Sweeper, for the days they have worked as Sub-staff. The same rule shall apply even in the case of utilization of the services of 1/3<sup>rd</sup> scale sweepers in the leave vacancy of permanent Sub Staff.

Example:

- If a Part Time Sweeper on 1/ 2 scale wages is drawing basic pay of Rs.5430/ and performing the duties of Sub Staff, the employee is eligible for difference between the starting basic pay of Sub Staff i.e Rs.9560 – Rs.5430 = Rs. 4130 + DA and other applicable allowances.
- Similarly, if a Part Time Sweeper on 1/ 3 scale wages is drawing basic pay of Rs.3893/ and performing the duties of Sub Staff, the employee is eligible for difference between the starting basic pay of Sub Staff i.e Rs.9560 –Rs.3893 =Rs 5667 + DA and other applicable allowances.

All other guidelines stated in our Cir No. 194, Ref. No. 3/41 dated 04.08.2012 remain unchanged. These guidelines supersede our Circular No.481 Ref.no.3/88 dated 28.02.2013 issued in this regard.

  
(R.V. Ramana)  
Deputy General Manager (HR)

