

CADRE		
CLASS		
CATEGORY	BOY	GIRL

**APPLICATION FOR MERIT AWARDS TO THE CHILDREN OF
EMPLOYEES UNDER STAFF WELFARE SCHEME**

From: _____ To: _____
Name: _____ Zonal Manager/General Manager[P]
Code No: _____ Zonal Office / Head Office
Designation: _____
Branch: _____
Zone : _____

Dear Sir,

Sub: Application for Merit Award for the year 2007-2008 under Staff Welfare Scheme.

Ref: Our H.O. Circular No. 555, Ref. 20/100, dated 29.03.2006
Our H.O. Circular No : 081 , Ref. 20/16, dated 16.06.08

In response to our H O Circular cited, I submit my application together with attested copies of certificates for considering sanction of Merit Award under Staff Welfare scheme to my son/daughter.

01	Name of the Employee	
02	Employee Code	
03	Grade/Designation	
04	Branch /Department	
05	Full Name of Son	Mr.
	Daughter	Ms.
06	Date of Birth of Son/Daughter	
07	Examination Passed VII Class / X, SSC or its equivalent/Intermediate(Sciences) / Intermediate (Arts)	
08	Name of the School in which the ward studied	
09	Name of the Board through which the examination was conducted	
10	Month & Year of Passing	
11	Total Marks secured & percentage	

Signature of the employee

contd..

Declaration

I hereby declare that the information furnished in this application is true and correct to the best of my knowledge and belief and I will refund the amount of Award to the Bank if the information submitted by me or my ward is proved to be false or incorrect. I declare that my spouse has not claimed Merit Award for the above children from our Bank. I am aware that I will be liable for disciplinary action for submitting false/incorrect information.

Signature of the Employee.

CERTIFICATE

We have verified the original certificates and attested the copies of the certificates produced by the employee. We recommend for considering the application as per eligibility and norms in force.

Signature of the Branch Manager/Chief Manager

Name: _____

BRANCH SEAL