

APPLICATION FOR PREMATURE CLOSURE OF STAFF HOUSING LOAN/ADDITIONAL  
STAFF HOUSING LOAN

**From:** **To**  
**Name:** **The General Manager(HR)**  
**Andhra Bank**  
**Code:** **Head Office**  
**Designation:** **STAFF HOUSING LOANS SECTION**  
**Saifabad, Hyderabad-500004.**

**Branch:**  
**Zone:** **( Through Proper Channel)**

Dear Sir,

**Reg: Permission to close the Staff Housing Loan/Additional Housing Loan A/cs.**

**Ref: My Staff Housing Loan A/c No. \_\_\_\_\_ at branch \_\_\_\_\_ &**  
**My Additional Staff Housing Loan A/c No. \_\_\_\_\_**

\*\*\*\*\*

I have availed Staff Housing Loan in the year \_\_\_\_\_. The present outstanding liability in the Staff Housing Loan Account is Rs. \_\_\_\_\_ and in Additional Staff Housing Loan Account is Rs. \_\_\_\_\_.

I confirm that there are no other second and pari-passu charges on the security of Staff Housing Loan.

I request you to kindly permit me to prematurely close the Housing Loan & Additional Housing Loan. The Title Deeds and other documents relating to my

Staff Housing Loan are lodged at \_\_\_\_\_ branch. Please do the needful.

Thanking You,

Yours faithfully,

( \_\_\_\_\_ )