

**APPLICATION FOR RELEASE OF STAFF HOUSING LOAN TITLE DEEDS**

**From:** To  
**Name:** The General Manager(HR)  
**Code:** Andhra Bank  
**Desig:** Staff Housing Loan Section  
**Branch:** Head Office  
**Address:** Hyderabad – 500 004

// Through Proper Channel//

Respected Sir,

**Reg: Request for Release of Title Deeds on Closure of Staff Housing Loan.**

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I request you to release the Title Deeds on Closure of my Staff Housing Loan and I furnish the details as under:

**Staff Housing Loan Account No:**

**Name of the Branch:**

**Date of Closure of Loan:**

**Date :**

**Signature**

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**RECOMMENDATIONS OF THE BRANCH :**

We recommend for Release of Title Deeds and confirm that there are no dues from the above Staff Member towards Staff Housing Loan A/C No. \_\_\_\_\_ and the same is fully closed on date \_\_\_\_\_. We further confirm that there are no Direct / Indirect Dues / Liabilities on the said Security Housing Property of the Loan.

**The Relative Staff Housing Loan Account Statement is enclosed.**

**Date :**

**Signature of the Branch Manager  
with Stamp & Seal**

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**RECOMMENDATIONS OF THE ZONAL OFFICE :**

We recommend for Release of Title Deeds of the above Staff and confirm that no Second / Pari-passu Charges exist against the Security of the said Staff Housing Loan.

**DATE:**

**CHIEF MANAGER / AGM / DGM**