

APPLICATION FOR RELEASE OF STAFF HOUSING LOAN TITLE DEEDS

From: To
Name: The General Manager(HR)
Code: Andhra Bank
Desig: Staff Housing Loan Section
Branch: Head Office
Address: Hyderabad – 500 004

// Through Proper Channel//

Respected Sir,

Reg: Request for Release of Title Deeds on Closure of Staff Housing Loan.

I request you to release the Title Deeds on Closure of my Staff Housing Loan and I furnish the details as under:

Staff Housing Loan Account No:

Name of the Branch:

Date of Closure of Loan:

Date :

Signature

RECOMMENDATIONS OF THE BRANCH :

We recommend for Release of Title Deeds and confirm that there are no dues from the above Staff Member towards Staff Housing Loan A/C No. _____ and the same is fully closed on date _____. We further confirm that there are no Direct / Indirect Dues / Liabilities on the said Security Housing Property of the Loan.

The Relative Staff Housing Loan Account Statement is enclosed.

Date :

**Signature of the Branch Manager
with Stamp & Seal**

RECOMMENDATIONS OF THE ZONAL OFFICE :

We recommend for Release of Title Deeds of the above Staff and confirm that no Second / Pari-passu Charges exist against the Security of the said Staff Housing Loan.

DATE:

CHIEF MANAGER / AGM / DGM